



## KEY INFORMATION FOR THE WEEK

Welcome back to the start of a new academic year. This week has marked a significant milestone in how schools across the country now operate. With extensive guidance from the DfE to help us prepare for reopening and with support from the borough, I am delighted to report that the first three days of term have gone well. The children have seemed excited to be back, the staff have loved welcoming them into the classroom and it has been wonderful to see Holy Trinity return to life. Thank you for taking time to read the documentation that we have sent out and for taking note of new routines; it has been immensely helpful in allowing us to prioritise everyone's safety. Inevitably, as a result of systems being tested, minor adjustments to how we operate have had to be made. As the weeks go on and circumstances change, we will continue to improve our practice and keep you informed of any changes in a timely manner. I intend to use weekly newsletters to inform you of any variations but please look out for emails and text messages from the school should we need to contact you more urgently. If you have any queries or matters you wish to raise, you can do so by contacting the office on [office@holyltrinitysch.co.uk](mailto:office@holyltrinitysch.co.uk).

### Morning Drop Off:

We will continue to use the same system for drop off by following the timetable below:

Bubble	Year Group	Start Time	Collection Time
1	Reception	8:50am	2:40pm
2	Year 6	9:00am	2:50pm
3	Year 2	9:05am	2:55pm
4	Year 5	9:10am	3:00pm
5	Year 4	9:15am	3:10pm
6	Year 1	9:20am	3:20pm
7	Year 3	9:25am	3:30pm

Please observe the one-way system in operation and only enter the site at the exact time shown.

### Afternoon Pick-Up:

The new system for pick-up which we introduced on Thursday appears to be working better. As a reminder for those of you who have more than one child in school, you should arrive to collect your children at the later time i.e. if you have children in Year 6 and Year 5, they will leave at 3:00pm. **Please note, however, that we have slightly altered the time that Year 4, Year 1 and Year 3 leave.** This is to give you, us and the children more time to leave safely. Again, if you enter the site at only the exact time shown and use the one-way system, it will help us to hand over the children quickly. If you could leave promptly and avoid congregating around the gate it would also help us to spot waiting parents. Thank you.

If your child is in Year 6 and you are willing for them to walk home without being collected by an adult, please inform the office of this so we can be clear that you have given permission for us to release them at the end of the day. In these circumstances your child may bring a mobile phone with them to school but it must be handed to the class teacher on arrival.

### P.E.

Thank you for sending your child to school in sports' kit on the days they have P.E.

The timetable for P.E. lessons continues as follows:

Monday: Y1, Y2, Y4, Y6  
Tuesday: Reception, Y1, Y3, Y5, Y6  
Thursday: Reception, Y2, Y3, Y4, Y5

The 'Daily Mile' is also timetabled so your child should have trainers in school every day which they can leave here. On P.E. days they can come in wearing school shoes if they don't have an additional pair of trainers and they can change in the classroom. For information on uniform, including sports' kit, please see our website.

### Equipment:

Thank you for sending your child to school with all the relevant equipment as outlined in my letter of 23.7.20. With the children bringing smaller bags, we have found there is much more space in cloakroom areas. On days when it might rain, do send them in with jackets as we will continue to maximise our outside space by going out as much as we can, even if it is wet.

### Breakfast Club:

From 8am you may drop your child off at school. For the time being breakfast will not be served so your child should arrive having first eaten at home. You will be charged for this service through your Scopay account. As soon as we are able to finalise a timetable for other before and after school clubs, you will be informed.

### Lunch:

Currently you have a choice with regard to lunch. You can either send your child to school with a packed lunch or you can order a 'grab-bag' using our online ordering system. Orders must be made from home and you will be charged through your Scopay account. Whether you are sending your child in with a packed lunch or a mid-morning snack, please remember that we are a no-nut school.

### Data Collection Forms:

On Friday your child was sent home with a data collection form for you to complete. We kindly ask that, having filled in the form, it is returned to school by Monday (7<sup>th</sup> September). Please drop the completed form through the white letter box at the front of the building at some point during the day. In current circumstances, it is essential that we have accurate and up-to-date contact details to allow us to contact you quickly should the need arise.

### Reporting Absence:

It is important, certainly in the current climate, that on days when you do not send your child to school, we are made aware of why he/she is absent. Please either email the office [office@holytrinitysch.co.uk](mailto:office@holytrinitysch.co.uk) or telephone (to speak to someone or leave a message) by 9:15am. Voice messages and emails will be picked up by office staff.

### School Trips:

As I am sure you will appreciate, our usual programme of trips to enhance the delivery of the curriculum has been temporarily shelved. We are investigating alternative ways of bringing interesting experiences to the children. We will, for instance, be part of the Henley Literary Festival as we have booked for every class in the school to be part of an online learning experience. We will continue to work with places of interest and educational providers to find safe and accessible opportunities for the children.

### Change to Bubbles:

As you are aware, your child is currently in a year group bubble of 30 children. From Monday we will be merging some bubbles. Year 3 and Year 4 will become one bubble as will Year 5 and Year 6. This will make no difference to drop-off and pick-up; you should still follow the timetable shown above, observing the times for your child's year group. This change will have only a minor implication for you but is being introduced to make cloakroom visits easy to manage for us and the children. For the most part, your child will still continue to work as a year group bubble in the classroom they have been assigned, with the staff who they got used to last week. They will continue to have outside learning slots as one class and take lunch in their own classroom. However, the change comes about because Year 3 & Year 4 along with Year 5 & Year 6 are required to share a cloakroom because of our building's limitations. Joining these bubbles means that a child from either of the year groups merged can visit the cloakroom at the same time should they need to.

In the case of Year 1 and Reception Class, we have discovered over the last three days that because our current Year 1 children missed so much of their time in Reception, they are struggling to adapt to the more formal layout of a Year 1 classroom and style of learning. Therefore, merging these bubbles means we have the flexibility to share, between the two classes, the resources and space when we need to. For the majority of the time, Year 1 will be taught in their own classroom which has been reconfigured to suit their needs, with them occasionally spending a little time back in Reception as they would have done during this term anyway under normal circumstances. It will, however, allow us to be much more

flexible with resources. The only impact this will have for you is that there is a greater likelihood of your child being sent home if someone from the bubble test positive for Covid-19 because there will be 60 children rather than 30 within the group. This said, many schools have already adopted this approach with bubbles in some settings significantly larger. It will also give us more flexibility when designing our after school provision as one club can take children from two years groups as opposed to just one.

Please note Year 2 will continue to operate as a bubble of 30 children.

#### Meet the Teacher Meetings:

As much as we would like, current circumstances mean we are not able to invite you into school for our usual Meet the Teacher Meetings to start off the academic year. Instead, these will be conducted through Google Meet. You will receive an invite to a meeting through your child's Google Classroom which you are used to logging into. As your child has done during lockdown when class Google Meets have been scheduled, you will join the meeting in the same way. Meetings will be next week according to the timetable below, all beginning at 4:30pm:

Monday 7 <sup>th</sup> September	Year 1 and Year 6
Tuesday 8 <sup>th</sup> September	Year 4 and Year 5
Wednesday 9 <sup>th</sup> September	Year 2
Thursday 10 <sup>th</sup> September	Year 3

During the meetings we hope to share with you useful information and you will have an opportunity to ask questions.

Please note there will not be a Meet the Teacher Meeting for those of you with children in Reception Class. Instead, next week Mrs Brown will phone you to speak with you on an individual basis.

Finally, we all hope that your child has enjoyed their first three days back in the classroom. It has been a successful start with system holding up and working well. Our four new members of staff, Mrs Hyslop and Ms George who have joined our team of teaching assistants, Mr Whittle our new P.E. teacher and Ms O'Reilly, Holy Trinity's new deputy head have all begun make a really positive contribution. Thank you for the warm welcome you have given them and the support you have shown the school as we continue to grapple with the challenging circumstances that face us. Have a lovely weekend and we all look forward to seeing you and the children on Monday.

Anna Smith

## CALENDAR DATES

7 <sup>th</sup> September	Meet the Teacher Google Meet (Year 1 and Year 6) at 4.30pm
8 <sup>th</sup> September	Meet the Teacher Google Meet (Year 4 and Year 5) at 4.30pm
9 <sup>th</sup> September	Meet the Teacher Google Meet (Year 2) at 4.30pm
10 <sup>th</sup> September	Meet the Teacher Google Meet (Year 3) at 4.30pm
23 <sup>rd</sup> September	School Photographs
25 <sup>th</sup> September	MacMillan Event (to be confirmed)
28 <sup>th</sup> September	Henley Virtual Festival (Year 6)
29 <sup>th</sup> September	Henley Virtual Festival (Year R, 1 & 2)
30 <sup>th</sup> September	Henley Virtual Festival (Year 3 & 4)
2 <sup>nd</sup> October	Henley Virtual Festival (Year 5)
22 <sup>nd</sup> October	Nasal Flu Immunisation (All Years) details to follow
31 <sup>st</sup> October	Deadline for Secondary School Applications (Sept 2021)
26 <sup>th</sup> – 31 <sup>st</sup> October	Half Term
3 <sup>rd</sup> November	BucksCC Transfer Practice Test (11+)
5 <sup>th</sup> November	BucksCC Transfer Test (11+)