



Our Christian faith emphasises the value and worth of every individual with their own distinctive character, gifts and abilities.

Christ's command to 'Love one another' calls us to respect and help other people. This provides the foundation for our school and all we aim to achieve.

Charging & Remissions Policy

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum. This policy outlines the circumstances under which charges will be made for school activities, where voluntary contributions may be requested and when costs may be remitted, in accordance with the Education Act 1996 and guidance from the Department for Education (DfE).

Voluntary contributions

We aim to provide a broad and balanced curriculum enriched by a wide range of experiences. When organising school trips, activities or visits, which enrich the educational experiences of the children, the school asks parents to contribute to the cost of the trip. The contributions requested will not exceed the actual cost of the provision and no profit is made.

The following is a list of additional activities organised by the school in order to enrich the curriculum and which require voluntary contributions from parents. This list is not exhaustive:

- Visits to museums and other places of cultural or sporting interest
- Musical events
- Sporting trips
- Theatrical events
- Y6 residential trip
- Themed week activities

No child will be excluded from an activity if their parents are unable to contribute and no child will be treated differently whatever their circumstance. However, if insufficient contributions are received, the school reserves the right to cancel the activities.

Residential visits

If the school organises a residential visit, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and travel. Parents who can prove they are in receipt of certain benefits may be exempt from payment. See Remissions and concessions section.

Swimming

The school organises swimming lessons for all children in Year 3. These take place in school time and are part of the National Curriculum. We make no charge for this activity, but we do request a contribution towards transport.

Extended services

The school provides an optional Early Bird Club for our pupils allowing for early drop-off, which some families may find useful. Early Bird Club runs from 8:00am – 8:45am and children are escorted from there to their classrooms, ready for the commencement of the school day at 9am. In this case, the school does not ask parents to pay in advance, a register will be kept and attendance of the Early Bird Club will be updated on a weekly basis. This slightly different system of paying retrospectively has been designed in order to facilitate parents who may choose to utilise the Early Bird facility on the day and without prior planning. Any outstanding balance will appear on your child's Scopay account, where you are able to make payment. **All outstanding debts must be paid in full by the end of each half term.**



The after-school provision is independently run by an outside provider, Wrap Around Care 4u. The club runs from 3.10pm —6.00pm. All information can be found on the school website. The wraparound company takes sole responsibility of the children during these hours and liaises directly with parents in all regards, to include booking and payment.

Extra-Curricular Clubs and Organisations

A range of extra-curricular clubs are offered, both before, during and after school hours. These may be sporting, music (peripatetic), STEM, of the arts or similar. The club organisers may choose to offer such clubs with or without charge. Club organisers will liaise directly with parents in all regards, to include booking and, where applicable, payment.

Damage to property and breakages

Where school property has been wilfully damaged by a pupil or parent the school may charge those responsible for some or all of the cost of repair or replacement.

Where property belonging to a third party has been damaged by a pupil, and the school has been charged, the school may re-charge some or all of the cost to those responsible.

Remissions and concessions

The school will give consideration to the remission of curriculum related charges to parents or carers who receive the following support payments:

- Income Support
- Income Based Jobseekers Allowance
- Support under Part VI Immigration and Asylum Act 1999
- Child Tax Credit (providing Working Tax Credit is not also received)
- Guaranteed State Pension
- Income related Employment and Support Allowance
- Universal Credit (where income falls below the threshold)
- Children identified with Pupil Premium support

Related Policies:

Curriculum

The Governing Body approved this policy on date: 23rd October 2025

Signed:

Chair of Governors

Signed:

Head Teacher